

Symbol Key: ○ Pay Day

△ Federal/State Holiday

□ Phase 1/Phase 2 start

JANUARY							FEBRUARY							MARCH						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28						27	28	29	30	31		
30	31																			
APRIL							MAY							JUNE						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		
JULY							AUGUST							SEPTEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2		1	2	3	4	5	6					1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	
31																				
OCTOBER							NOVEMBER							DECEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

2022 Federal and State Holidays

New Year's Day - Friday, December 31, 2021[†]

Labor Day - Monday, September 5[†]

Martin Luther King, Jr. Day - Monday, January 17[†]

Columbus Day - Monday, October 10^{*}

Presidents Day - Monday, February 21^{*}

Veterans Day - Friday, November 11^{*}

Memorial Day - Monday, May 30[†]

Thanksgiving Day - Thursday, November 24[†]

Juneteenth - Monday, June 20

Native American Heritage Day - Friday, November 25

Independence Day - Monday, July 4[†]

Christmas Day - Monday, December 26[†]

* Bank and Post Office closures; † Consumer Direct Care Network office closures

Work Week and Pay Day Schedule

- Work weeks are Sunday through Saturday.
- IPs using Electronic Visit Verification (EVV) must submit time daily.
- Live-in IPs using the DirectMyCare portal must submit time every Monday by 5 p.m. Pacific Time.
- Time corrections must be submitted on the DirectMyCare portal bi-weekly on Monday by 5 p.m. Pacific Time, as shown below. Time submitted late or with mistakes may delay pay.
- Pay information is available in the DirectMyCare portal.

Two Week Pay Period		Live-in & EVV Time	Pay Date
Start Date	End Date	Correction Deadline	
Sunday	Saturday	Monday	Friday
12/19/2021	1/1/2022	1/3/2022	1/14/2022
1/2/2022	1/15/2022	1/17/2022	1/28/2022
1/16/2022	1/29/2022	1/31/2022	2/11/2022
1/30/2022*	2/12/2022	2/14/2022	2/25/2022
*Phase 1 time submittal begins 2/1/2022			
2/13/2022	2/26/2022	2/28/2022	3/11/2022
2/27/2022	3/12/2022	3/14/2022	3/25/2022
3/13/2022	3/26/2022	3/28/2022	4/8/2022
3/27/2022*	4/9/2022	4/11/2022	4/22/2022
*Phase 2 time submittal begins 4/1/2022			
4/10/2022	4/23/2022	4/25/2022	5/6/2022
4/24/2022	5/7/2022	5/9/2022	5/20/2022
5/8/2022	5/21/2022	5/23/2022	6/3/2022
5/22/2022	6/4/2022	6/6/2022	6/17/2022
6/5/2022	6/18/2022	6/20/2022	7/1/2022
6/19/2022	7/2/2022	7/4/2022	7/15/2022
7/3/2022	7/16/2022	7/18/2022	7/29/2022
7/17/2022	7/30/2022	8/1/2022	8/12/2022
7/31/2022	8/13/2022	8/15/2022	8/26/2022
8/14/2022	8/27/2022	8/29/2022	9/9/2022
8/28/2022	9/10/2022	9/12/2022	9/23/2022
9/11/2022	9/24/2022	9/26/2022	10/7/2022
9/25/2022	10/8/2022	10/10/2022	10/21/2022
10/9/2022	10/22/2022	10/24/2022	11/4/2022
10/23/2022	11/5/2022	11/7/2022	11/18/2022
11/6/2022	11/19/2022	11/21/2022	12/2/2022
11/20/2022	12/3/2022	12/5/2022	12/16/2022
12/4/2022	12/17/2022	12/19/2022	12/30/2022
12/18/2022	12/31/2022	1/2/2023	1/13/2023

Email

InfoCDWA@ConsumerDirectCare.com

Phone

866-214-9899

Web Portal

www.DirectMyCare.com (pay info/time correction)

Website

www.ConsumerDirectWA.com (forms/info)