

READING THE Legend Icons

in the DirectMyCare web portal

Approved: The time has been sent to CDWA for processing.

Deleted: The Individual Provider deleted the shift. A shift can only be deleted in saved or rejected status.

Denied: CDWA denied the shift. The denial reason can be seen by clicking on the shift.

Edited: CDWA edited the shift to ensure appropriate pay and billing.

In Progress: CDWA received the shift and is prepping it for pay.

Paid: Pay has been issued to the Individual Provider.

Ready to be paid: The time is ready to be paid according to the payroll schedule.


Rejected: This status is not applicable in Washington.














Saved: The shift has been entered by the Individual Provider. It has not been submitted to CDWA.

Submitted: The Individual Provider sent the shift to CDWA for review and approval.

Test: This is a test shift.

Not Ok to Work: The Individual Provider's qualifications have not been met or have expired. The IP is not authorized to work until they have the minimum qualifications to perform the services.

 Legend

-  Approved
-  Deleted
-  Denied
-  Edited
-  In Progress
-  Paid
-  Ready to be paid
-  Rejected
-  Saved
-  Submitted
-  Suspended
-  Test
-  Not Ok to Work

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