

Work Week and Payday Schedule

- CDWA pay periods cover a two-week time period.
- Work weeks are Sunday through Saturday.
- All time must be submitted to CDWA by 5pm PT on the Monday following the end of the pay period.
- Submitting time late may delay pay.
- CDWA follows a bi-weekly pay schedule in which every other Friday is a payday.

Example CDWA Pay Period

Below is an example two-week pay period. In this example, the pay period starts on Sunday the 8th and ends on Saturday the 21st. The time submission deadline is 5pm PT on Monday the 23rd. Payday is two Fridays after the end of the pay period.

Example CDWA Pay Period						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
START 8	9	10	11	12	13	14
15	16	17	18	19	20	21 END
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Remember:

You will be paid two Fridays after the end of the pay period.

	Pay Period
	Live-in and EVV Time Correction Deadline
	Pay Date

20220606